



MUNICIPAL CORPORATION SHIMLA

E-Procurement Notice

INVITATION FOR BIDS (IFB)

1. The Addl. Superintending Engineer-Cum-Project Director, M.C. Shimla, on behalf of the Commissioner, M.C. Shimla invites the online bids on item rate, in electronic tendering in 2 Cover System for the below mentioned work(s) from the eligible contractors/firms of an appropriate class registered under Indian Govt. Act 1956.

Sr. No.	Name of work	Amount put to tender (Rs.)	Earnest Money (Rs.)	Cost of tender (Rs.)	Time Limit
1	Construction of retaining wall towards valley side of proposed Land Fill site at Bhariyal, ward No. 7 (Majiath) Phase-1	90,75,295/-	1,81,600/-	5900/-	Six months

2. Availability of Bid Document and mode of submission: The Bid document is available online and bid shall be submitted online mode only on website: <https://hptenders.gov.in> Bidder is required to register themselves be required to register on Portal of H.P. Tenders which is free of cost. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). "Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in Municipal Corporation Shimla may obtain the same from the <https://hptenders.gov.in> Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the digital signature issued from authorized CAs can use the same for this tender.

3. Key Dates:

1.	Date of Online Publication	21.06.2025	2.00 PM
2.	Document Download Start Date and End Date	21.06.2025 10.07.2025	2.00 PM upto 5.00 PM
3.	Bid Submission Start Date and End Date	21.06.2025 10.07.2025	2.00 PM upto 5.00 PM
4.	Physical Submission of EMD and other requisite documents	11.07.2025	Up to 1.00 PM
5.	Bid opening date for Technical Proposals (Online)	14.07.2025	3.00 PM

6. Date & Place for opening of Financial Proposal (Online)	To be notified during uploading of Technical Evaluation Sheet of Bidders.
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4. SCOPE & SPECIFICATION OF WORK: The scope and specification of work shall be as detailed in BOQ.
5. TENDER DETAILS: The Tender Documents shall be uploaded online in 2 Cover: (i) Cover-1: shall contain scanned copies of all "Technical Documents/ Eligibility Information". (ii) Cover-2: shall contain "BOQ/Financial Bid", where contractor will quote his offer for each item.
6. SUBMISSION OF ORIGINAL DOCUMENTS: The bidders are required to submit (a) original demand draft towards the cost of bid document and (b) original bid security/Earnest Money Deposit (EMD) and other Technical Documents in the O/o Addl. SE-Cum-Project Director, M.C. Shimla, H.P. as specified in Key dates Sr. No. 3 on Tender Opening Date, failing which the bids will be declared non-responsive.
7. BID OPENING DETAILS: The bids shall be opened on 14.07.2025 at 03.00 PM in the office of Addl. SE-Cum- Project Director office, M.C. Shimla H.P. by the authorized officer. In the interest the tenderer are advised to be present along with original documents at the time of opening of tenders. If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
8. FINANCIAL EVALUATION: Financial proposals shall be opened only for Technically Qualified Bidders. Bidders shall be required to quote rates for the complete scope of work as detailed in BOQ. The bidder shall quote on item rate basis against the items mentioned in the BOQ. Bidder with the lowest quote rate shall be declared L-1 bidder.
9. GENERAL CONDITIONS:
 - (i) Tenders are to be submitted only on MC forms/BOQ. The documents consisting of the detailed specification, schedule of quantities of various items of work, and the conditions to be complied with can be downloaded or viewed online from the portal <https://hptenders.gov.in> on the date(s) & time given against key dates above by the firms/individual registered on the website.
 - (ii) Tenders can be uploaded on web site up to date shown/given at Sr. No. No.3 (3) a and opened on the date and time shown at Sr. No.3(5) above.
 - (iii) Canvassing/compartmentalization are strictly prohibited and the tenders submitted by the contractors who resort to same shall be liable for rejection.
 - (iv) The contractors/firms must quote the rates as per format of BOQ should be worked out and the requisite totals be given.
 - (v) The contractors should read the specification carefully before submitting the tender.
 - (vi) If it is found that the tender is not submitted in proper manner or contains too many corrections of absurd rates or amounts it would be open to take suitable action against the tenderer.
 - (vii) The acceptance of a tender after opening will rest with the Addl. SE-Cum- Project

- Director, who does not bind himself to accept the lowest tenders and reserve to himself the right to reject any or all of the tenders received without assigning any reason. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- (viii) Ambiguous/telegraphic/Conditional tenders or tenders by Fax/E-mail shall not be entertained/considered in any case.
- (ix) On acceptance of the tender, the name of the authorized representative(s) of the Contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
- (x) The time allowed for completion of the work as shown above shall be reckoned from the seventh day of the date of written orders to commence the work, by the Engineer-in-charge.
- (xi) The earnest money shown above is required to be submitted in shape of Fixed Deposit Receipt (FDR), Bank Guarantee of a Nationalized Bank duly pledged in the name of Executive Engineer-Cum- Project Director, M.C. Shimla and Cost of tender will be received in shape of Demand Draft drawn in favour of Executive Engineer-Cum-Project Director, M.C. Shimla. Exemption of bid money shall not be allowed.
- (xii) The tenders of those contractors who do not deposit the Earnest Money and Cost of tender in the prescribed manner will not be opened and will be summarily rejected.
- (xiii) In case where a tenderer was lowest or other than the lowest & whose offer has been accepted, either withdraws the offer or fails to commence the work on written order of the Addl. SE-Cum- Project Director, the earnest money so deposited by the tenderer shall stand forfeited.
- (xiv) Earnest money at technically qualified bidders shall be retained for a period of 120 days.
- (xv) Other details can be seen in the bidding documents. The tender inviting authority shall not be held liable for any delays due to system failure beyond its control. Even though the system will attempt to notify the bidders of any bid updates, the Employer shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the portal for the latest information related to the tender.
- (xvi) The contractors/firms must maintain a wage register/Mustrol at the site of work place and it should be verified from time to time by the inspecting authorities, along with any award of work order/documents. Any default by the contractor will render him ineligible for future participation in the tendering process, for failure to comply with the mandate of the provident fund organization and for furnishing wrong information.
- (xvii) The contractors/firms shall abide by all the terms and condition laid down in the tender Form MW-7. Tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
- (xviii) The contractors should also see all drawings and specifications and in case of doubt, should obtain required clarification from the Addl. SE-Cum-Project Director, M.C. Shimla.

which may in any way influence his tender as no claim whatsoever shall be entertained for any alleged ignorance therefore, once tender has been opened.

- (xix) No subletting of work is permissible.
- (xx) All statutory deductions such as GST/Income Tax/Labour Cess or any other statutory levies as levied by Govt. of Himachal Pradesh or Govt. of India from time to time shall be payable and deducted from the bills of contractor at the prescribed rates and Govt. will not entertain any claim whatsoever on this account. The payment to contractor will be made as per actual basis on running account bills.
- (xxi) The contract agreement shall comprise INVITATION FOR BIDS (IFB) (MW-7, Technical Specification, Drawing, Safety code, Model rules for the Protection of Health and Sanitary arrangements for workers, Contractor's Labour Regulations and other relevant documents.

10. ELIGIBILITY CRITERIA/TECHNICAL QUALIFICATIONS:


1. Bidder must give Printed Letter Head Pad mentioning Name of Contractor, Whatsapp Number, Proper Residence Address, Email id and Registration Number with the tender documents and upload online otherwise bids shall not be accepted and straightway rejected.
2. Bidder must give the photocopy of HPPWD Registration/Enlistment, photocopy of G.S.T. Number, photocopy of EPF Number & photocopy of individual/firm PAN Number allotted to them with their application at the time of applying for tender documents. Application will not be entertained without aforesaid documents.
3. Bidder must upload scanned copy of E-procurement Notice & Form MW-7 (New Copy) duly signed with the bid online and must submit hard copy of these documents at the time of physical submission otherwise online bid will not be entertained.
4. The bidders are required to upload an undertaking by way of self-attested affidavit stating that the rates they have quoted for the work are inclusive of all taxes and related charges.
5. The bidders must visit the site before submitting the tender and upload undertaking with bid documents regarding site visit, execution of the work on a war footing basis & familiarity with site conditions.
6. The Bidder shall upload income tax return of last three years and clearance certificates related to GST, EPF & PAN etc. with the documents otherwise bids shall not be entertained without aforesaid documents and bidders should be profit making for last three years. However this condition is not applicable to the freshly enlisted 'C' Class contractor.
7. Bidder should have executed civil works value at least 50% in any one year out of last three years. The details of work done similar nature of work. However this condition is not applicable to the freshly enlisted 'C' Class contractor.
8. The tenderer shall have an adequate team of other technical, skilled, semiskilled and unskilled workers for deployment at work site.

9. The tenderer shall have minimum following machinery/equipment for deployment on the tendered work:

Sr. No.	Description of machinery/ equipment	Minimum Nos.
1.	Concrete mixer	2
2.	Concrete vibrators	2
3.	Shuttering plates with steel/ wooden skating (usable)	500 Sqm.
4.	Tippers/ material truck	2
5.	Scaffolding	Adequate quantity
6.	Welding Set	1
7.	Floor grinding machine	1
8.	Marble/ Tile cutting machine	1

The bidder shall furnish an affidavit regarding personnel and equipment capability.

The department has right to extend or cancel the bids without assigning/declaring any reasons thereof.



Addl. SE-cum-Project Director,
Municipal Corporation Shimla

Endst NO:-MCS/PD/2025-684/91

DATED: 24/06/2025

Copy to:-

1. The Hon'ble Mayor, M.C. Shimla for kind information.
2. The Commissioner, M.C. Shimla for information.
3. The Joint Commissioner, M.C. Shimla for information.
4. The Corporation Health Officer, M.C. Shimla for information.
5. The Accounts Officer, M.C. Shimla for information.
6. The Computer Cell M.C. Shimla with the request to upload the said tender notice on M.C. Website immediately.
7. Notice Board.
8. Relevant case file.


Addl. SE-cum-Project Director,
Municipal Corporation Shimla